

2009-10 CHS Student Handbook

INTRODUCTION:

It is with great pleasure that I welcome you to Cokeville High School where we are committed to “*making everyone better for life.*” I am extremely proud of our school and the programs that we offer. I would like to encourage each of you to take advantage of your time here, and the programs that are offered.

In order to promote a profitable educational experience and further the needs of you, our students, this handbook has been prepared in a collaborative effort between staff, students and patrons, to provide you with guidelines that we feel are necessary for the achievement of a productive school environment. This handbook is meant to provide you with a quick reference tool that you can use as a resource for answering questions that arise throughout the school year.

The information contained in this handbook is meant to provide guidelines. We realize that no handbook can cover every possible situation that may arise. When reviewing these guidelines, try and consider what the guidelines are trying to accomplish (the spirit of the law) rather than getting too hung up on the wording of the handbook (the letter of the law). The bottom line is simply this; our commitment to excellence is both our promise to you, and our expectation of you.

I look forward to the coming school year with great expectations, and a hope that every student will have a rewarding and successful year. I invite each of you to join us in our mission of “*Making everyone better for life.*”

Keith Harris, Principal

CHS MISSION STATEMENT:

“Making everyone better for life.”

CHS FACULTY

<u>Administration:</u>	<u>Position:</u>	<u>Extension:</u>
Keith Harris	Principal	6101
Lynne Pope	Secretary	6100
Todd Dayton	Athletic Director	6105
Wade Fiscus	Guidance Counselor	6103

Teaching Staff:

Ben Barnes	Math / P.E.	6199
Steve Beck	English	6122
Joseph Wilson	Science / P.E.	6117
Todd Dayton	P.E. / Science	6105
Wade Fiscus	Math	6114
Lonnie Helm	Industrial Arts	6136
Jesse Willie	Music	6128
Marty Linford	English / Foreign Language	6121
Scott Thomas	Social Studies	6116
Dennis Nate	Art	6115
Bill Thompson	Math / Business	6126
Linda Nate	Family and Consumer Science	6112
Brian Toomer	Special Education	6127

Support Staff:

Jill Clark	Custodian	6118
Betty Thompson	Custodian	6118
Nanette Cook	Aide	6128
Eddie Dayton	Transportation	N/A
Sherie Davis	Kitchen	6104
Carol Ferrin	Custodian	6118
Sadie Payne	Librarian	6123
Sivi Harmon	Kitchen	6104
Bill Briggs	Transportation	N/A
Beverly Cornia	Kitchen	6104
Bodie Keetch	Transportation	N/A
Pam Nate	Student Tracking	6124
Darren Moody	Maintenance	6118
Chynell Nate	Cheer Advisor	N/A
Ken Cook	Transportation	N/A
JaNene Nostaja	Transportation	N/A
Dixie Roberts	Aide	6127

2009-10 Cokeville School Calendar

August 18 – 21, 2009, Teacher Work Days (18th CES only)
August 24, 2009, First Day of School (All Students)
August 28, 2009, Teacher Work Day
September 7, 2009, Labor Day, (No School)
September 11, 2009, Scheduled School Day
September 21 - 25, 2009, Homecoming Week (9/25, scheduled school day)
October 22, 2009, Mid-Semester (CHS)
November 6, 2009, Teacher Work Day
November 17, 2009, End of 1st Trimester (CES)
November 20, 2009, Parent / Teacher Conferences (CES & CHS)
November 25, 2009, Noon Dismissal
November 26, 2009, No School (Thanksgiving)
December 22, 2009, Noon Dismissal
December 23, 2009 – January 3, 2010, Christmas Break
January 4, 2010, School Resumes
January 7, 2010, End of First Semester (CHS)
January 8, 2010, Teacher Work Day
January 22, 2010, Teacher Work Day
February 19, 2010, Teacher Work Day
March 4, 2010, End of 2nd Trimester (CES)
March 9, 2010, Mid-Semester (CHS)
March 12, 2010, Parent/Teacher Conferences (CHS & CES)
March 26, 2010, Teacher Work Day
March 15 – April 1, 2010, PAWS Testing
April 1 - 5, 2010, Spring Break (No School)
May 21, 2010, Teacher Work Day (CHS only)
May 26, 2010, CHS Graduation
May 28, 2010, Last Day of School (Noon Dismissal)
May 28, 2010, Teacher Work Day (12:00 – 3:00)

It is the goal of Cokeville High School to provide an educational atmosphere where students feel safe, and have the opportunity to receive a world-class education. In an effort to achieve this goal, the following rules and policies have been put in place.

Campus Rules:

Students are encouraged to arrive at school 10 minutes prior to the start of 1st hour. The first bell alerting students to attend 1st hour sounds at 7:55 am. The official school day runs from 8:00 am – 3:52 pm. During this time students are expected to abide by the Cokeville High School policies, the LCSD #2 policies, and the requests of CHS teachers and staff members.

Once students arrive on campus they are expected to stay on campus. Students are not to leave campus during regular school hours without first following the appropriate check out procedures. (See Cokeville High School attendance policy.)

Breakfast:

Breakfast is available for students to purchase in the school cafeteria each scheduled school day from 7:30 am – 7:55 am. Breakfast prices will be set by LCSD #2 food service providers and Federal School Lunch agencies. Breakfast items are not to be removed or consumed outside of the cafeteria eating area.

Lunch:

A hot lunch is available for students to purchase in the school cafeteria each scheduled school day. Jr. High student's scheduled lunch time will run from 11:30 am – 12:00 pm followed by the High School students from 12:06 pm – 12:36 pm. Lunch prices will be set by LCSD #2 food service providers and Federal School Lunch agencies. Lunch items are not to be removed or consumed outside of the cafeteria eating area.

Though we strongly encourage students to participate in the school lunch program, CHS does have an open campus during the lunch period. Students who choose to go off campus to eat lunch are expected to be on time to class following the lunch period.

Food in the classrooms:

Classroom food policies will be set and communicated by the individual classroom teacher. Students are expected to follow the expectations set by each individual teacher for their respective classroom.

Backpacks:

The intent of backpacks is for student convenience in transporting books to and from school. In order to create a safe environment, and to comply with fire codes and egress requirements, students are not permitted to leave backpacks and personal items lying in the school hallways. Students are expected to leave their backpacks inside their assigned locker during the school hours. Student backpacks are expected to be of a standard size. Oversized or wheeled packs that do not fit inside a student's locker are not permitted.

Weapons:

In accordance with Federal Statute and LCSD #2 policy, CHS has a 0 tolerance for weapons. Students are prohibited from bringing onto school grounds, or to any school activity, any firearm or item that by definition is a weapon. (i.e. knives, clubs, martial art

implements, explosive devices, or any item intended to inflict injury on another individual.)

Any student who brings a weapon onto school grounds, or to a school activity, will receive a suspension for up to 10 days and be referred to the LCSD #2 School Board of Trustees for possible expulsion.

Controlled Substances:

Possession and use of all alcoholic products, tobacco products, and illegal drugs are prohibited on school properties and at all school activities. Any student found in possession of an alcoholic product, tobacco product, or illegal drug will be subject to disciplinary action set out in LCSD #2 policy, CHS disciplinary policy, as well as legal consequences that apply to the possession and consumption of such items.

Students are prohibited from attending school or school functions while under the influence of alcohol or illegal drugs. Any student found to be under the influence of alcohol or drugs while at school or at a school activity will be subject to disciplinary action set out in LCSD #2 policy, CHS disciplinary policy, as well as legal consequences that apply to the possession and consumption of such items.

CHS disciplinary action may include suspension, loss of extra-curricular privileges, referral to law enforcement agencies, and referral to the Superintendent of Schools for Board action.

Any student found to be selling or providing illegal substances on school grounds or at school sponsored activities will be subject to LCSD #2 policy, CHS disciplinary policy, as well as the legal consequences that apply to the sale and distribution of such items on school grounds.

Insubordination:

Students are expected to follow the reasonable requests of all staff members. Students failing to immediately follow the reasonable request of a staff member will be deemed insubordinate and subject to the consequences of such. Consequences may include a conference with the teacher, parental contact, and referral to administration for further action. Appropriate consequences will depend upon the severity of the insubordinate action

Sexual Harassment:

CHS has a 0 tolerance policy for sexual harassment. Sexual harassment consists of unwelcome sexual advances, requests for sexual favors, sexually motivated physical conduct, or any other unwelcome conduct or communication of a sexual nature.

Any student who believes that he/she has been the victim of sexual harassment by another student, or a school employee, should report the allegation to an appropriate school employee. All reports of sexual harassment will be taken seriously and followed by an investigation of the reported incident.

A substantiated charge of sexual harassment against a student shall subject that student to appropriate disciplinary actions which may include one or more of the following: verbal reprimand, counseling, suspension, or referral to the Superintendent for possible expulsion proceedings.

Electronic devices:

Students are prohibited from using electronic devices (i.e. cell phones, personal CD players, MP-3 players, etc.) in the classroom, or during class time. Additionally, all cell phones and camera equipment are strictly prohibited in bathrooms, locker rooms, and dressing facilities. Students accessing such equipment in these areas will immediately have their phone or device confiscated. Due to the possibility of theft or damage, it is

strongly recommended that students leave all electronic devices at home. CHS is not responsible for personal and electronic items that are lost, stolen, or damaged.

Students failing to abide by this policy will have their electronic device confiscated. Confiscated items will only be returned to the student's parent/legal guardian.

Student possession or use of cell phones, and electronic devices while attending extra-curricular activities is subject to the discretion of the Head Coach or Activity Supervisor.

Student Dress and Appearance

CHS students are expected to abide by the LCSD #2 Dress Code. The Student Dress Code of Lincoln County School District #2 reflects the mission of the Board, which includes providing a safe, non-distracting, and welcoming learning atmosphere. CHS and the LCSD #2 Board members believe that the responsibility for meeting the expectations of the Dress Code is primarily that of the students and the parents/guardians of the students. In the event of special activities or occasions, the school administration may authorize an exception to the following guidelines.

Student Dress and Appearance Guidelines

1. All clothing shall be clean, neat and unexaggerated.
2. Clothing or tattoos with alcohol or tobacco advertisements, inappropriate writing, or bathroom humor may not be worn.
3. Pants need to be secured at the waist so that underclothing is not showing. Clothes that have holes in them may not be worn
4. Immodest, tight fitting, or overly loose clothing shall not be worn.
5. When skirts or dresses are worn, the bottom of the hem must touch the kneecap.
6. Bare midriff and low cut shirts / blouses, sleeveless shirts and blouses, tank tops, or any other type of clothing that permits underclothing or skin normally covered by underclothing to be seen while standing, sitting, or bending, are not to be worn.
7. Shoes must be worn at all times. Flip flops are not allowed. Wheels, noisemakers, or damaging equipment on footwear are not permissible.
8. Heavy coats are to be left in lockers. Light jackets, blazers, vests, sweaters, and sweatshirts may be worn to class. Full length jackets/coats such as those commonly referred to as "trench" coats or "dusters" are not allowed.
9. Hats, bandannas, sunglasses, and pajama pants are not to be worn.
10. Inappropriate types of chokers, heavy chain necklaces, other heavy chains, spike necklaces and wristbands, or wallet chains are not allowed.
11. Distracting hair styles (for example: high spiked hair, hair carvings, Mohawks) or unnatural hair colorings (for example: bright green, purple, fluorescent orange) are not allowed.
12. Pierced jewelry is limited to ears only (maximum of two earrings per ear). Due to safety reasons nose rings, lip rings, tongue rings, or any other body piercing is not permitted at school.
13. A voluntary school uniform will always satisfy these guidelines.
14. There may be special days approved in advance by administration when the dress code may be relaxed or altered.
15. Students will not wear shorts at school or during school functions. (Cokeville)

Any teacher upon seeing a student in violation of the above dress standards will request that the student make the necessary changes to comply with the CHS dress standards. Students refusing to comply with a teachers request will be sent to a school administrator for action. The following procedure will be followed for students who are referred to the office for dress code violations.

1st Offense- Student required to make necessary changes to comply with dress standards, phone call to parents.

2nd Offense- Student required to make necessary changes to comply with dress standards, Conference with principal, student, and parents.

3rd Offense- 1-3 day suspension.

Cheating:

Every student is expected to do his/her own work unless directed otherwise by the classroom teacher. Any kind of cheating (i.e. copying someone else's work, using a cheat-sheet on a test, etc.) is a big deal and will be dealt with accordingly. If you are caught cheating, the following procedure will be followed:

1st offense- Student will lose credit on that assignment / test with no opportunity for make-up. Teacher will notify the student's parents of the incident.

2nd offense- Student will lose credit on that assignment / test with no opportunity for make-up. Student will lose all opportunity for extra-credit in that class for the remainder of that Semester. Student will be referred to the principal who will make contact with the student's parents.

3rd offense- Student will receive a failing grade for his/her Semester grade and receive no credit for the course.

Hallway Behavior:

Horseplay:

Students are expected to treat school property with respect. In order to keep our hallways safe, activities such as running, horseplay, or activities that can result in injury are prohibited.

Food & Drink:

Students are expected to refrain from taking any food, candy, or drinks into any of the carpeted hallways of the school. All food and drinks are prohibited in the CHS auditorium and gymnasiums. (See Breakfast and Lunch programs)

Fighting:

CHS has a 0 tolerance for fighting. This 0 tolerance applies to both physical and verbal confrontations. Fighting is prohibited at all times on any LCSD #2 properties, and while attending all school sponsored activities. *Students who are involved in a fight will be subjected to the following, or additional, discipline procedures:

First offense-	1-3 day suspension
Second offense-	3-5 day suspension
Third offense-	5-10 day suspension, referral to Superintendent

* Discipline may vary due to the type, extent, and nature of an individual student's involvement in a fight.

Stealing:

We expect all of our students to conduct themselves in an honest and appropriate manner. Any student, who chooses to steal from the school, a school employee, or from a fellow student while on school property or on a school sponsored activity, will be referred to a school administrator for appropriate consequences. Consequences may include one or more of the following, a restoration of stolen goods, attendance at Friday school, suspension from school, loss of privileges to participate in extra-curricular activities, removal from extra-curricular teams or groups, and / or referral to law enforcement officials.

Public displays of affection:

Students are to refrain from inappropriate displays of affection while at school or while attending school activities.

Cokeville High School Attendance Policy:

Attendance:

It is the expectation at C.H.S. to provide every student with a safe and quality education. Regular attendance at school is a critical factor in achieving that expectation. Because we believe that a student cannot be expected to learn if they are not present in class, C.H.S. has adopted the following attendance policy.

1. All students leaving campus during the regular school hours are required to check out at the office **prior to leaving the campus.** (With the exception of students participating in an approved Released Time program.) Parent or guardian verification will be required in order for a student to check out of school. Any absence resulting from a student leaving campus without properly checking out of school will be regarded as **an unexcused absence and /or truancy**, and will be subject to the disciplinary measures that accompany such.
2. When a student has accumulated three (3) absences (6 in a class that meets daily) in one class during a semester, a letter will be sent home to the parents or guardian of that student. If a student accumulates five (5) absences in one class (10 in a class that meets daily) during a semester, the student and their parents will be contacted by a school official.
If a student is absent six (6) or more days (11 absences in a class that meets daily) in one class during the semester, they will lose credit for that class and must petition for that credit through the C.H.S. attendance committee. When determining if credit should be awarded, the attendance committee will consider factors like the final grade earned in the course, the nature of the absences (excused/unexcused etc.), past attendance record, teacher's recommendation, etc. The attendance committee may choose to grant credit, deny credit, or set specific conditions that the student must fulfill before receiving credit.

Definitions:

1. **Excused absence-** An excused absence is a parent/guardian excused absence for a legitimate medical (illness, doctor/dental apt. etc) or family (funerals, weddings, emergencies etc.) reason. Excused absences will count as one (1) absence toward a student's allowed limit. (See late work policy)

2. **School excused absence-** Any absence resulting from a student's approved participation in an approved, school sponsored activity. School excused absences will not count toward a student's allowed limit. (See late work policy)
3. **Unexcused absence-** Any absence that results from a student's failure to follow the appropriate check out procedures, is not excused by a parent within one day of the student returning to school from a legitimate absence, or results from excessive tardies, (see tardy policy) will be considered unexcused. Unexcused absences will count as two (2) days towards a student's allowed limit. Students will not be allowed to make-up class work missed due to an unexcused absence. In the event that an unexcused absence is also deemed a truancy, additional disciplinary action will follow.

Consequences for Truancy:

A student who leaves campus without following the appropriate check-out procedures, or who is deemed truant by not being where they are expected to be, will receive the following consequences:

1. *1st offense- Conference with an administrator and a phone call to parents.
2. *2nd offense- Conference with an administrator, a phone call to parents, and mandatory attendance at the next scheduled session of Friday School.
3. *3rd offense- 1-5 day suspension from school (to be determined by the school administrator) and a conference with the school administrator and the student's parents to determine criteria for reinstatement in school.

*In a given school year

Tardy Policy:

- 1- Promptness to class is very important. Students are expected to be ready to work when the tardy bell rings. Tardies will be handled by individual classroom teachers up to four (4) (8 in a class that meets daily) cumulative per semester. The fifth (5th) (10th in a daily class) tardy in the same class during the semester will result in mandatory attendance at Friday School. Tardies number 6 and 7 (11 and 12 in a daily class) will each result in mandatory attendance at the next scheduled Friday School. Additional tardies (beyond seven (7)) (13 in a daily class) will result in an **unexcused absence**, and will be subject to the school policies surrounding such absences. (see unexcused absences) A student who is habitually tardy may also be subject to additional consequences. Consequences may include, a parent conference with a school administrator, mandatory attendance at Friday School, detention, suspension, or other disciplinary measures deemed appropriate by the administrator to fit the circumstances.

CHS Extra-Curricular Eligibility Policy:

The following policy will be in effect for those students participating in any extra-curricular activity sponsored by Cokeville High School.

All students participating in an extra-curricular activity at Cokeville High School will meet the eligibility requirements set forth by the Wyoming High School Activities Association. Students will also be expected to meet the Cokeville High School eligibility criteria as follows:

1. Any student, who is failing a class, as reported on the bi-weekly grade report, will be deemed on academic probation. The grade used to determine eligibility will be the grade that reflects the student's current, to-date performance.
2. In order for a student on Academic Probation to remain eligible to participate in extra-curricular contests, or performances, that student must demonstrate a good faith effort to remedy the failing situation. A student may demonstrate a Good Faith effort in one of the following ways:
 - a. Meet with the teacher reporting the failing grade and create a plan of action that will rectify the situation prior to the next contest or performance, or in such a manner that satisfies the expectations of the course. Said plan will be recorded on an Academic Action Plan and turned in to the student's Coach or Advisor. Students failing to meet the requirements of their Academic Action Plan will be required to attend Friday School in order to remain eligible to play. (Even if this means missing a Friday contest in order to attend Friday School.)
 - b. Attend Friday School sessions until the requirements are met to bring the failing grade up to a passing level. Friday school will be held on the 1st, 2nd, and 4th Fridays of the month from 8:00 am – 12:00 pm.

Students attending Friday School are expected to be on time and engaged in an active effort to remedy their failing status. Mere attendance alone does not constitute a Good Faith effort. Students who prove themselves a discipline problem or disruptive to other student's ability to learn will lose their right to attend Friday School, thus jeopardizing their eligibility standing.

3. Students who are on Academic Probation who fail to meet the eligibility requirements set forth by the Wyoming State High School Activities Association or the Good Faith requirements of Cokeville High School will be deemed ineligible to participate in any extra-curricular contests or performances until such time as the administration verifies that eligibility requirements have been met.

****Note**** Friday School is available to any student who would benefit from receiving some assistance with their school work. To assist our students in their academic pursuits, the Friday School is staffed with a certified teacher each week. As much as possible, we will follow the following rotation for staffing the Friday School; 1st Friday Math, 2nd Friday, English / Science, 4th Friday, Social Studies.

CHS Late Work Policy

Students are expected to make every effort to turn in assignments on time. Student work turned in late will be subjected to the classroom policy as established and communicated by the respective teacher.

CHS Test Re-Take Policy

Any student may choose to re-take a test within 1 calendar week of receiving the results of the test. Re-take tests will measure the same content as the original test but may or may not be the exact same test as was originally administered. Teachers will use their discretion in creating appropriate re-takes.

Valedictorian & Salutatorian Calculation

The Valedictorian will be determined by multiplying the grade points for each semester grade by its multiplier and the average taken of those scores. The student with the highest score will be the Valedictorian. The student with the second highest point value will be the salutatorian.

Any senior that achieves a 3.5 unweighted, cumulative GPA and successfully completes a full year of a level 4 multiplier course will be honored as a high honor student. High Honor students will be recognized by wearing an honor cord at the graduation ceremony.

The following is a listing of each grade and the grade points assigned each letter grade:

<u>Letter Grade</u>		<u>Grade points</u>
.	“A”	= 4.000
.	“A-“	= 3.667
.	“B+”	= 3.333
.	“B”	= 3.000
.	“B-“	= 2.667
.	“C+”	= 2.333
.	“C”	= 2.000
.	“C-“	= 1.667
.	“D+”	= 1.333
.	“D”	= 1.000
.	“D-“	= 0.667
.	“F”	= 0.000

Example: Student grade in Calculus = “B+” Valedictorian calculation would be as follows:

$$\begin{aligned} \text{Grade points} * \text{Multiplier} &= \text{score} \\ \text{i.e. } 3.333 * 4 &= 13.332 \end{aligned}$$

Each semester grade will be calculated as such and the average of these scores will determine the point value for each student. The following page shows a listing of the multipliers for each class offered at Cokeville High School.

<u>Course</u>	<u>Multiplier</u>	<u>Course</u>	<u>Multiplier</u>
Accounting I	1	Interior Design	1
Accounting II	2	Intro. To Computers	2
Am. Government	2	Journalism	1
Art I	1	Microsoft Office	1
Art II	1	Office Practice	2
Art III	2	NT Networking	2
Am. History	2	P.E.	1
Auto I	1		
Band I	1	Animal Science	1
		Environmental Science	1
Band II	1	Physical Science	2
Band III	2	Physics	4
Band IV	2	Physiology	3
Biology	2	Sociology	2
Biology II	3	Spanish I	1
Building Trades	1	Spanish II	2
Bus/Manufacturing	1	Spanish III	3
CAD I	1		
CAD II	2	Weightlifting/Life.Fitness	1
CAD III	3	Welding I	1
*Calculus (on-line)	4	Welding II	2
Chemistry	4	Welding III	3
Choir I	1	World History	2
Choir II	1	Yearbook	1
Choir III	2	*Pre-Calculus (on-line)	4
Choir IV	2	*Am. Gov. (on-line)	4
Clothing Design I	1	*Economics (on-line)	4
Clothing Design II	1		
Clothing Design III	2	*Courses offered through a	
Computer Problems	2	partnership between Western	
Occ, Foods I	1	Wyoming and CHS.	
Occ. Foods II	1		
Driver's Ed.	1		
Economics	2		
English I	2		
English II	2		
English III	2		
English IV	3		
*English 1010/1020	4		
Filmmaking/Broadcasting	1		
Geology	2		
Health	2		
IMP I	2		
IMP II	2		
IMP III	2		
IMP IV	3		

COKEVILLE HIGH SCHOOL
Graduation Requirements

The following courses are required for every student that graduates from Cokeville High School:

English Requirements: 4 credits

1. English I
2. English II
3. English III
4. English IV or English IV (1010)

Mathematics: 3 Credits*

1. IMP I
2. IMP II
3. IMP III

*The administrator must approve equivalent courses.

Science: 3 credits

1. Physical Science
2. Biology
3. Elective Science

Elective Science courses can be selected from the following: Chemistry, Physics, Biology II, Physiology, and Geology.

Social Studies: 3 credits

1. World History
2. American History
3. American Government/Economics

Business: 1 Credit

1. Introduction to Computers (.5 credit)
2. Careers (.5 credit)

Physical Education: 1 credit

1. P.E. I (.5 credit)
2. Health (.5 credit)

Driver's Ed.: .5 credits

Students wishing to graduate must complete the required courses and earn a total of 27 credits.

Students wishing to graduate with the distinction of honors must meet the above requirement, achieve a cumulative g.p.a. of 3.5 or higher, and complete 1 full credit of upper division courses. (Upper division courses are those with a multiplier of 4.)

Hathaway Scholarship: Students who wish to be eligible for the Hathaway Scholarship monies made available by the state of Wyoming will be required to complete the success curriculum. The success curriculum contains course requirements that go beyond the standard requirements for graduation. The Success curriculum includes additional requirements in the core areas, as well as a foreign language requirement. The Success Curriculum requirements will be phased in beginning with the class of 2008, with a full implementation requirement for the class of 2011.

If you have any questions about the Hathaway Scholarship, or the requirements of the Success Curriculum, please contact Mr. Fiscus or Mr. Harris.

Performance Requirements: In addition to earning Carnegie Credits as described above, a student must show evidence of proficient performance, at a minimum, on Wyoming's uniform student Content and Performance Standards for the common core of knowledge and skills. Evidence of proficient performance is gained through performance on **course work, course-based assessments, and common assessments** adopted under the district's Body of Evidence system. Within a single core class, the district uses a **compensatory** approach for determining the level of student performance against the standards. With this approach *daily work within a class will account for 60% of the evidence with the remaining 40% of the evidence coming from a student's performance on course-based and district-adopted common assessments.* PAWS scores and/or scores on other district-approved assessments may be used to determine proficiency on borderline cases or as evidence in an appeals process.

Aggregation of Scores: As students complete each semester class at a high school in the district, they will earn points toward graduation based on daily class work, course-based assessments, and common assessments. In each semester course the daily class work will count for up to 40 points and the course-based and district-adopted common assessments will count for 95 points. This approximates a 30% class work and 70% course-based and common assessments weighting. This ratio assures that the preponderance of evidence for graduation comes from the course-based and common assessments while still valuing the class work that is done by the students. The following is a scenario for a typical class. This aggregation process also allows the district to make decisions on proficiency at both the content and the course level.

Class work	60 Percent
Common Assessments	40 Percent
Assessment 1	} (30 % suggested)
Assessment 2	
Assessment 3	
Assessment 4	
<u>Semester Assessment</u>	<u>(10% suggested)</u>
Total Points	100 Percentage

Students are assigned an overall grade for the course using a scale which will be determined using a systematic cut score methodology for each course.

- 90 - 100 points (%) = A = ½ Carnegie (graduation) Credit
- 80 - 89 points (%) = B = ½ Carnegie (graduation) Credit
- 70 - 79 points (%) = C = ½ Carnegie (graduation) Credit
- 60 - 69 points (%) = D = ½ Carnegie (graduation) Credit
- Less than 60 points(%) = F =No Carnegie (graduation) Credit

The total points earned for each class will be entered into a **“graduation points savings account”** at the conclusion of each semester class. This information will be available to students and parents via the **PowerSchool™** data management system through the Internet. Cut scores for total points needed in each domain to meet the standard for specific domains and will approximate the scores in the following chart.

BOE Performance Requirements

Domain	Required Years	No. of Semesters	Total Points Possible	Points required for advanced Performance	Points required for proficient Performance
Language Arts	4	8	800	720-800	560-719
Mathematics	3	6	600	540-600	420-539
Science	3	6	600	540-600	420-539
Social Studies	3	6	600	540-600	420-539
Physical Education	.5	1	100	90-100	70-89
Health	.5	1	100	90-100	70-89
Career/Vocational	.5	1	100	90-100	70-89
*Foreign Language	0	0	100	90-100	70-89
*Fine and Performing Arts	0	0	100	90-100	70-89

* May be earned prior to enrollment at high school level

It is our hope that you find the information in this handbook useful. It is important to note that while care has been taken to ensure that all CHS policies contained within this book comply with LCSD#2 policies, if a discrepancy exists, LCSD#2 policy will take precedence. If you have any questions about any of the policies contained in this book, please do not hesitate to contact Mr. Harris, Mr. Fiscus, or any other CHS faculty member. If you have any questions about a topic not covered in this handbook, please contact Mr. Harris.

Good luck on a successful school year.